NTABANKULU LOCAL MUNICIPALITY
Erf no 85 Main Street
Ntabankulu
5130
P.O. Box 234
Ntabankulu
5130
Tel: 039 258 0056
Fax: 039 258 0173
E-mail: info@ntabankulu.gov.za

REQUEST FOR QUOTATION (RFQ): Maintenance of Mpoza Pre School

NTABANKULU LOCAL MUNICIPALITY is calling upon Experienced Service Providers to bid for the **Maintenance of Mpoza Pre School**

Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

ADVERTISEMENT DATE	14 NOVEMBER 2019
RFQ NUMBER	NLM/RFQ/MMPS/2019/20
DESCRIPTION OF GOODS or SERVICE	**MAINTENANCE OF MPOZA PRE SCHOOL**
CIDB GRADING	**1GB**
CLOSING DATE AND TIME:	26 NOVEMBER 2019 AT 12H00
ENQUIRIES	Technical Enquiries – Mr P.L. Mpendulo 066 480 4094 / mpendulop@ntabankulu.gov.za OR SCM related Enquiries – Mr O. Mdudi 082 786 0772 / mdudio@ntabankulu.gov.za

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) Including the Preferential Procurement Regulations 2017 & the Ntabankulu Local Municipality's Supply Chain Management Policies and Procedure.

RFQ NO: NLM/RFQ/MMPS/2019/20

PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED.

Original Tax Clearance Certificate/ SARS Pin number certificate	
MBD 4: Declaration of Interest	
MBD 9: Certificate of Independent Bid Determination	
MBD 8: Declaration of Bidders Past Supply Chain Management Practice	
Certified Copy of BBBEE certificate or Sworn Affidavit	
Project team with full CVs	
Certified ID Copy/s of company directors	
Proposed works programme	
Proof of registration with CIDB for the required CIDB grading designation	
Letter of Good standing from the Department of Labour in terms of Compensation for Occupational Injuries and Diseases ACT 130 of 1993 (As amended)	
Occupational Health and Safety Plan	
A trust, consortium or joint venture must submit a consolidated B-BBEE status level verification certificate for every separate bid and a joint venture agreement.	
Signed Quotation	
Submit a copy of rate and refuse account (proof that the service provider does not have any outstanding debt to any Municipality) /signed lease agreement/ A proof stating that company does not own property urban area.	
All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of state in the Republic of South Africa at https://secured.csd.gov.za. Non registration will be regarded as non-responsive and be disqualified from bid.	

NB: No quotations will be considered from persons in the service of the state

PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS MAY LEAD TO DISQUALIFICATION OR YOUR QUOTE BEING NON-RESPONSIVE.

SPECIFICATION

Technical Specifications / Terms of reference are available at SCM unit during office hours 08H00 – 16H30 (Monday to Thursday) and 08H00 to 15H30 on Fridays or can be downloaded from the municipal website www.ntabankulu.gov.za

CONDITIONS

1. All goods or services purchased will be subject to Ntabankulu Local Municipality SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.
2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder.
3. To participate in the Ntabankulu Local Municipality Quotation process for the procurement of goods and/or services, vendors are advised to be accredited and registered on the Ntabankulu Local Municipality Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit.
4. All prices quoted must be inclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.
5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.
6. All prices submitted must be firm for a period of 90 Days. "Firm" prices are deemed to be fixed prices.
7. Quantities are given in good faith and without commitment to the Ntabankulu Local Municipality. The Municipality reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.
8. Submission of a Quotation can be dropped in a box clearly marked **"Maintenance of Mpoza Pre School NLM/RFQ/MMPS/2019/20"** at the reception at Ntabankulu Local Municipality.
9. THE NTABANKULU LOCAL MUNICIPALITY DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.

Requested by

.....

Mr. O. Mdudi

SCM Manager

Recommended by

.....

X.N. Venn

CFO

Approved by

.....

L Nonyongo

Municipal Manager